

Approved For Release 2000/04/14 : CIA-RDP78-04004R000100030023-9  
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~~SECURITY INFORMATION~~

4 September 1953

TO : Director of Security  
 FROM : Chief, Special Security Division  
 SUBJECT: Activities Report for August 1953  
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GENERAL:

1. One of the important requirements in connection with clearance requests is the review of Agency files, commonly referred to as CE checks through the RI Division. It is observed that the number of checks during recent periods have required approximately 850 to 900 agent man-hours per month, or the full time of approximately five agents.

2. A trend is indicated in the increase of covert site activities. It has therefore become necessary to assign one agent on a full-time basis to supervise this type of activity.

3. During August 1953, actions were in process for the training and transfer of eight SSD agents to other components of the Agency as Security Officers.

DDO	5	REV DATE	27/05/80	BY	01859
ORIG COMP	31	OPI	31	TYPE	02
ORIG CLASS	28	PAGES	28	REV CLASS	C
ORIG	22	NEXT REV	20/0	AUTH:	HR 10-2

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4. At the present time approximately two-thirds of the work performed by the Cover Branch relates to solving of cover problems for individuals. It is anticipated that, upon a decision from the

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DCI giving additional authority to the Security Office, the work of this Branch will predominantly be concerned with the development and implementation of plans and programs designed to strengthen the cover/security of the Agency's operations and thus reduce the number of cover problems relating to individual employees.

INVESTIGATIVE:

1. The attached chart, Tab A, covers the period from 1 January 1953 to 31 August 1953. It reflects the total overt and covert clearance cases pending, the total receipts and the total finals.

a. The total cases pending on 31 August 1953 were 2925, an increase of 2% since 31 July 1953 when 2867 cases were pending. This is approximately the same level as on 31 January 1953.

b. The total cases received during August were 1335, a decrease of 9% since July 1953 when 1481 cases were received. Of the total cases received during August, 665 were overt clearance cases and 670 were covert clearance cases. During July 1953, 753 overt cases and 728 covert clearance cases were received.

c. The total finals this month were 1252, a decrease from 1556 in July 1953.

d. The total cases over 90 days old this month, 80, is at the second lowest point on record; the lowest point being 67 cases, which occurred in June and July of this year. Tab B reflects the downward trend in 90-day old cases which began in February 1953.

2. The attached chart, Tab C, compares the total pending overt and covert cases for the period 1 January 1953 to 31 August 1953.

a. The total pending open cases during August increased 9% over the July total (from 1244 to 1387).

b. The total pending covert cases decreased 3% in August 1953 under the July 1953 total (from 1623 to 1568).

3. Attached is a chart, Tab D, reflecting the extent of services provided other Government Agencies in their requests for name checks within the Central Intelligence Agency. It is apparent from this chart that the total number of pending checks from outside Agencies

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is continually being reduced. Therefore, service to such Agencies is being provided on a prompt basis.

4. The attached chart, Tab E, reflects the status of CE checks conducted within the Records Integration Division. At the present time no checks are outstanding over sixty days old, and only approximately 15% of such checks are over thirty days old.

SUPPORT:

This Division is, on a continuing basis, offering investigative support to the Inspection and Review Staff of DD/P in order to assist Inspection and Review Staff in inspections and review of Agency activities. Most requests are handled on a high priority basis and I&R has been very complimentary of the results of this Division's activities and assistance on their behalf.

TRAINING:

1. During August 1953, four employees from Operations Branch were enrolled in clerical refresher courses in typing and shorthand.

2. Eighteen employees of SSD were engaged during August in language study through the medium of phonograph records and related materials and two persons are utilizing the Language Services Laboratory facilities.

3. Three SSD agents completed courses during August at the School of Advanced International Studies on the general subject, "The Impact of Soviet Imperialism on the World Today".

4. Two agents from this Division commenced the Agency Basic Intelligence Course (Phase II) during August in anticipation of overseas assignment.

PERSONNEL:

1. As of the end of August 1953, this Division had [REDACTED] employees on duty. This figure represents the ceiling within which this Division expects to operate due to the current budget limitations.

2. The Barnyard Bowling League will get under way on 10 September 1953. Two of the teams will be composed primarily of SSD personnel. One of the participants from the Operations Branch ended the 1952-53 season with the highest average in both Agency leagues.

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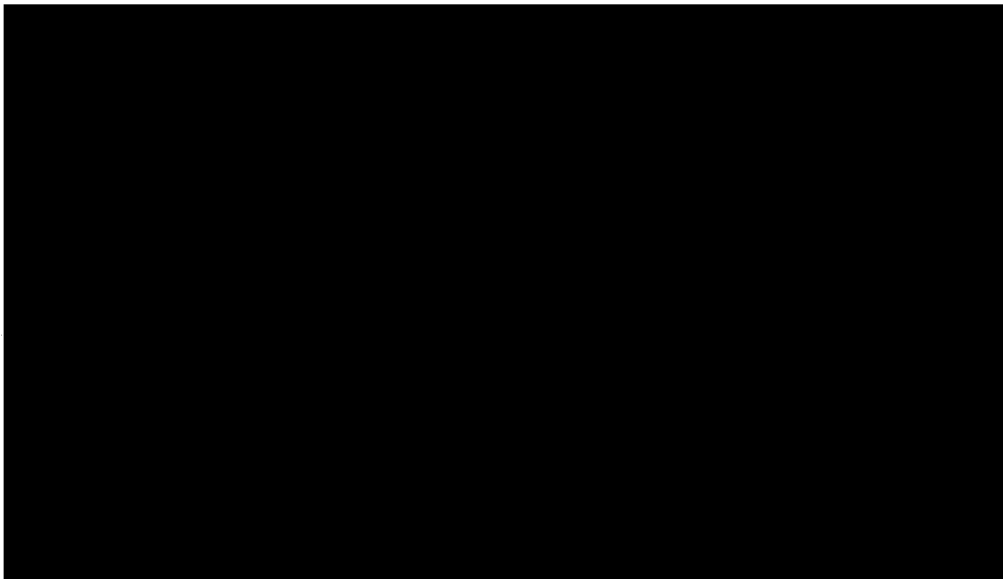
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3. The first season for the SSD softball league will be climaxed on 13 September 1953 with a picnic and championship playoffs. The men of DFO will meet the men of Operations Branch, while the girls of Headquarters will play the girls of DFO and WFO combined.

COVER ACTIVITIES:

High-lights of cover activities which have been completed this month or are being conducted are as follows:

- a. Recommended establishment of a Central Reference Section to protect official cover of CIA employees from outside activities.
- b. Completed the survey of telephone answering procedures within the Agency as relate to cover.
- c. Assisted the Personnel Office in its re-organization to assure protection of cover of Agency employees.



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INSIDE SSD:

A survey has been made of the varied proficiencies and skills of SSD agent personnel as indicated below. This information is maintained on a current basis in order that proper advantages may be taken of these skills for operational activity.

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